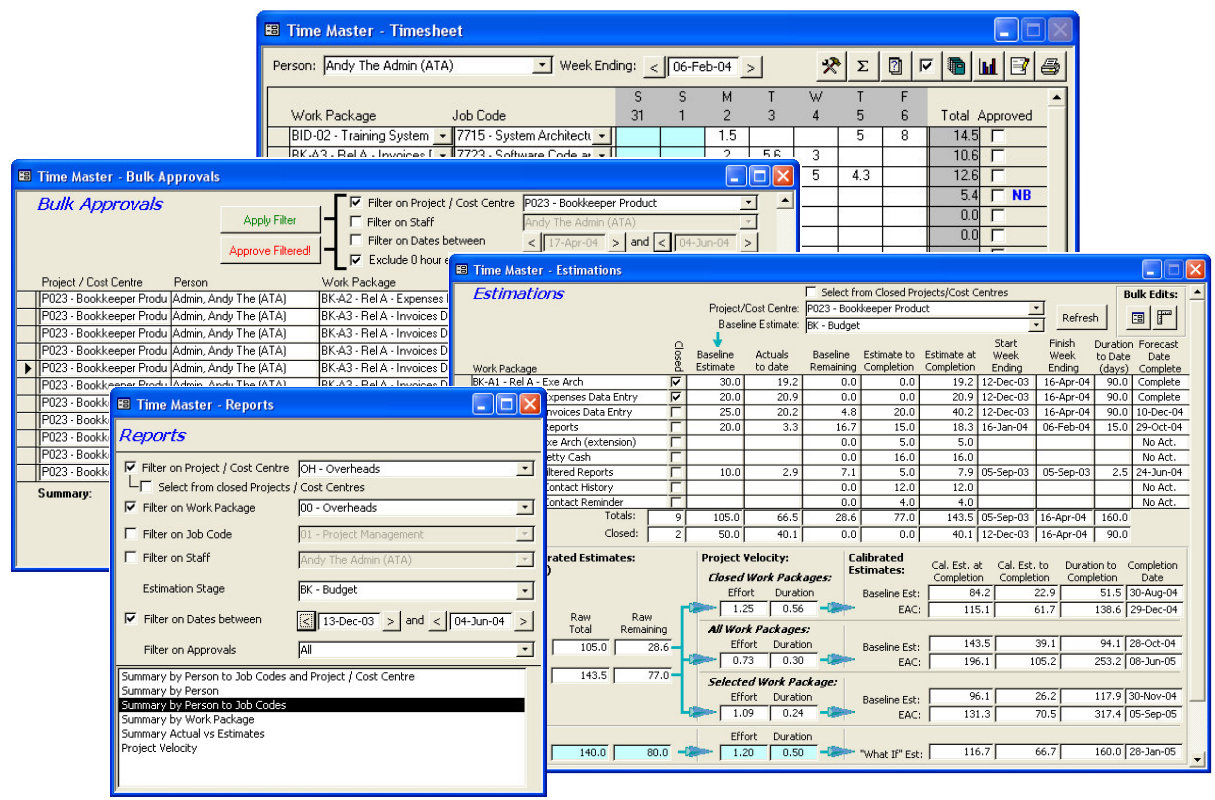


TIME MASTER™

... essential time management

Time Master™ is a timesheet system with efficient data collection features and powerful analysis and reporting capabilities.

So now you can manage time by knowing where the effort is being spent down to the project, work package, job code and staff level.



Manage your most critical "asset" - time...

Features:

- ✓ Simple data entry
- ✓ Project, work package and job code structure
- ✓ Approved hours control
- ✓ Self-calibrating predictive models
- ✓ Multi-dimensional report filter
- ✓ Resource profile graphs
- ✓ Validity checks on data entry

Benefits:

- Increased visibility
- Better resource utilisation
- Efficient time recording
- Calibrated forecasts

Technical Overview

Work Package	Job Code	S	S	M	T	W	T	F	Total	Approved
		31	1	2	3	4	5	6		
BK-A2 - Training System	7715 - System Architect			1.5					1.5	
BK-A3 - Rel A - Invoices	7723 - Software Code anc			2	5.6	3			10.6	
BK-A3 - Rel A - Invoices	7721 - Software Detailed				3.25	5	4.3		12.6	
BK-A4 - Rel A - Reports	7723 - Software Code anc			5.4					5.4	NB
MK-GEN - Marketing Ger	7720 - Software Prelim								0.0	
MK-GEN - Marketing Ger	7715 - System Architect								0.0	

Timesheet Entry and Approvals:

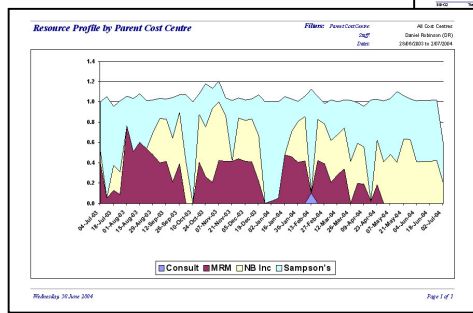
- Weekly based entry
- "Template from Previous" function (saves remembering codes)
- Enforced valid Project, Work Package and Job Code combinations
- Approve individual timesheet or via "bulk approval" mechanism (with filtering)

Project / Cost Centre	Person	Work Package	Job Code	Wk Ending	Hrs Approved
P023 - Bookkeeper Produ	Andy The Admin (ATA)	BK-A2 - Rel A - Expenses Data	25 - Software Maintan	19-Dec-03	5.00
P023 - Bookkeeper Produ	Andy The Admin (ATA)	BK-A3 - Rel A - Invoices Data	21 - Software Detailed	12-Dec-03	8.00
P023 - Bookkeeper Produ	Andy The Admin (ATA)	BK-A3 - Rel A - Invoices Data	21 - Software Detailed	23-Jan-04	
P023 - Bookkeeper Produ	Andy The Admin (ATA)	BK-A3 - Rel A - Invoices Data	21 - Software Detailed	06-Feb-04	
P023 - Bookkeeper Produ	Andy The Admin (ATA)	BK-A3 - Rel A - Invoices Data	23 - Software Design W	16-Feb-04	
P023 - Bookkeeper Produ	Andy The Admin (ATA)	BK-A3 - Rel A - Invoices Data	23 - Software Code anc	23-Jan-04	
P023 - Bookkeeper Produ	Andy The Admin (ATA)	BK-A3 - Rel A - Invoices Data	23 - Software Code anc	30-Jan-04	
P023 - Bookkeeper Produ	Andy The Admin (ATA)	BK-A3 - Rel A - Invoices Data	23 - Software Code anc	06-Feb-04	
P023 - Bookkeeper Produ	Andy The Admin (ATA)	BK-A3 - Rel A - Invoices Data	23 - Software Code anc	13-Feb-04	
P023 - Bookkeeper Produ	Andy The Admin (ATA)	BK-A3 - Rel A - Invoices Data	23 - Software Code anc	20-Feb-04	
P023 - Bookkeeper Produ	Andy The Admin (ATA)	BK-A3 - Rel A - Invoices Data	23 - Software Code anc	27-Feb-04	

Available Job Codes:	Enabled Job Codes:
03 - Software Team Management	01 - Project Management
07 - System Prototyping	12 - Algorithms Design and Modelling
10 - Requirements Analysis	13 - Algorithm Development
15 - Test Cases	15 - System Architecture Design
20 - Installation	20 - Software Preliminary Design
23 - Quality Assurance	21 - Software Detailed Design
25 - Marketing	22 - Software Design Walkthrough
28 - Marketing Technical Support	23 - Software Code and Programmer's
8801 - Engineering Overhead	24 - Software Code Inspection
8802 - Computer Administration/Sup	25 - Software Run-time Unit Testing
8802 - Staff Training	
8901 - Annual Leave	
8902 - Time in Litu	
8903 - Sick Leave	
8904 - Public Holiday	

Reports and Resource Profiles:

- Detailed and summary reports
- Filter by Project/Department, Work Package, Job Code, staff, date range, and estimation stage
- Resource profiles to analyse trends and resource utilisation
- Timesheet checker to tell you which ones are missing



Configuration and Platform Support:

- Configure standard set of Job Codes
- Enable valid Project/Department and Job Code combinations
- Create, enable and close Work Packages for Projects/Departments
- Available for all Windows 32 bit operating systems (XP, NT, Win 2000, etc)